

Business Online Banking

How To: Navigation

1. The main landing page is split in to a few different Widgets, “My Accounts”, “My Approvals”, “Message of the day”, and Calendar/Calculator.

THE VALLEY STATE BANK
Belle Plaine, Derby and Wichita, Kansas

My Settings | Help | Support

My Accounts Move Money Additional Services Forms

Last Visit: Sep
[Make a suggestion](#)

My Accounts

Manage mobile alerts Make a transfer

DEPOSIT ACCOUNTS

BUSINESS CHECKING Checking *9901	Quick peek	\$2.75 Available \$2.75
ULTIMATE CHECKING Checking *9902	Quick peek	\$1.50 Available \$1.50
BUSINESS REGULAR Savings *9903	Quick peek	\$3.75 Available \$3.75
TOTAL DEPOSIT ACCOUNTS		\$8.00

My Approvals

Approval Required

Show All

PAYMENTS (0)
No approvals required

TEMPLATES (0)
No approvals required

USERS (0)
No approvals required

Message of the Day

Updated Website coming Soon!

We want to make your online experience better. Soon we will be releasing our new and improved website. These changes will not affect your online banking merely an update to our home page. For a sneak peek [click here!](#)

September 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Calculator: 0

7	8	9	/	C
4	5	6	x	
1	2	3	-	
±	0	.	+	=

2. Clicking on the names of your account(s) takes you to the account history page. Clicking the blue hyperlinks for any checks or deposits will display the image of that check or deposit slip. The date range for transaction history can be changed to show last 10 days, 30 days, month to month or custom. You can search for transactions within the given time frame by using the “Narrow by items containing” box. There is also quick access to transfers, export and print functions.

THE VALLEY STATE BANK
 Balla Placino, Derby and Wichita, Kansas

my Settings Help Support Logout

My Accounts Move Money Additional Services Forms

Last Visit: Sep 29, 2016

[Make a suggestion](#) | [View the FAQs](#)

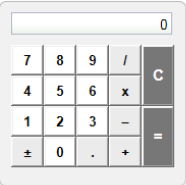
BUSINESS CHECKING *9901 [Change account](#) [Make a transfer](#) [Export](#) [Print](#)

Mar 1 - Sep 30, 2016 Custom Narrow by items containing e.g. "AT&T", "check" or "\$5.00"

Date	Description	Deposit	Withdrawal	Balance
08/11/2016	INET XFER 08-11 TO XXXXXXXX9902		\$1.00	\$2.75
07/06/2016	INET XFER 07-06 TO XXXXXXXX9903		\$0.25	\$3.75

Balance \$2.75
 Available \$2.75

[See account details](#) [Print](#)



- Transfers are done through the "Make a transfer" button on the My Accounts Widget or from the "Move Money" drop down navigation. If you do not see transfers you may not have the correct permissions. Here you specify the To: and From: accounts, the date you want the transfer completed and if you would like to set up a recurring transfer by clicking the "Repeat" box.

✕

Move money

From ▼

To ▼

09/30/2016 Repeat

\$0.00

Make transfer

Cancel